



Internet Terms of Use

Purpose:

The internet is provided for the convenience and benefit of patrons of The Brumback Library. This Internet Usage Policy outlines the guidelines and expectations for internet use by patrons while accessing the internet on The Brumback Library's network.

Acceptable Use:

Internet access provided by The Brumback Library is intended to support research, learning, and educational endeavors. Patrons are encouraged to utilize public access computers for activities such as:

- Research and Information Retrieval: Accessing online databases, academic journals, and educational resources to support learning and research endeavors.
- Educational Purposes: Engaging in online courses, tutorials, or educational videos to enhance skills and knowledge in various subject areas.
- Communication: Sending and receiving emails, participating in online forums or discussions, and utilizing social media platforms for professional networking or educational purposes.
- Information Literacy: Developing information literacy skills by critically evaluating online sources, distinguishing credible information from misinformation, and practicing responsible digital citizenship.
- Creativity and Innovation: Exploring digital tools and resources for creative expression, such as multimedia editing software, digital art platforms, or coding environments.

Respectful Conduct:

Maintain a quiet and respectful environment conducive to studying and research. Refrain from engaging in disruptive behavior, including loud conversations, playing audio without headphones, or using offensive language. Treat library equipment and materials with care, respecting the property of The Brumback Library and fellow patrons. Report any technical issues or damage to library staff promptly to ensure the continued availability and functionality of resources for all users.

Privacy and Security:

Protect your personal information and exercise caution when sharing sensitive data online. While using public access computers at The Brumback Library, be mindful of the potential risks associated with internet usage, including the possibility of unauthorized access to personal or financial information. The Brumback Library endeavors to maintain a secure computing environment; however, patrons are ultimately responsible for safeguarding their own privacy and security. Exercise discretion when providing personal or financial information online and refrain from accessing websites or engaging in activities that may compromise your privacy or security.

Copyright Compliance:

Respect copyright laws and only download or share materials that are legally obtained and authorized for personal use. Patrons are reminded to adhere to copyright regulations when accessing and sharing digital content. Unauthorized distribution or reproduction of copyrighted materials is strictly prohibited. Ensure that any materials downloaded or shared comply with copyright laws and are used for personal, non-commercial purposes only. The Brumback Library does not condone or facilitate copyright infringement, and patrons are expected to respect the intellectual property rights of others when utilizing library resources.

Prohibited Activities:

Engaging in any illegal or unethical activities on the internet, including but not limited to hacking, phishing, or distributing malware, is strictly prohibited. Do not engage in online harassment, bullying, or discrimination against others. Accessing websites or content that may be deemed illegal, offensive, or inappropriate is prohibited.

Equipment Usage:

Patrons may utilize The Brumback Library's public access computers to access the internet. These computers are provided for the purpose of facilitating research, educational activities, information retrieval, and other library provided services. Patrons are expected to adhere to the following guidelines when using public access computers:

- Time Limits: To ensure fair access for all patrons, a time limit of 60 minutes per guest pass and 240 minutes for library cards on the public access computers has been set. Patrons are encouraged to be mindful of others waiting and to relinquish the computer promptly when their session is complete.
- Printing: Printing services are available for a fee. Patrons are responsible for reviewing and confirming the accuracy of printed materials before concluding their printing session. Black and white prints and copies are \$0.25 each and colored are \$0.50 each.
- Software Restrictions: Patrons are prohibited from installing or modifying software on public access computers. Any attempt to alter the configuration of the computer system is strictly forbidden. Violation will result in session termination and possible suspension of privileges.
- Data Security: Patrons are advised to exercise caution when accessing personal accounts or entering sensitive information on public access computers. It is

recommended to log out of all accounts and clear browsing history/cache before concluding a session to protect personal privacy and security.

- Compliance with Library Policies: Patrons must adhere to all library policies and guidelines while using public access computers, including the Internet Usage Policy outlined herein.
- Assistance: Library staff may provide basic assistance with public access computers, including logging in, navigating software interfaces, and troubleshooting minor technical issues. However, more extensive technical support or training requires a time to be arranged with an IT admin.

Patrons are reminded that public access computers are shared resources intended for brief and purposeful use. Excessive noise, disruptive behavior, or misuse of public access computers may result in the loss of computer privileges or other disciplinary actions as deemed appropriate by library staff.

Consequences of Violation:

Violation of this Internet Usage Policy may result in the revocation of internet access privileges at The Brumback Library. Serious violations may result in the involvement of law enforcement authorities.

Acknowledgment:

Before accessing the internet on Brumback Library's network, patrons are required to read this Internet Usage Policy. By using The Brumback Library internet, patrons acknowledge that they have read, understand, and agree to comply with the provisions outlined herein.

Brumback Library Internet Access Expectations for Minors

Mission:

The Brumback Library provides Internet access as part of its commitment to supporting research, education, and information needs. To ensure a safe and productive online environment for all patrons, particularly minors, we ask that parents or guardians review and adhere to the following expectations:

Supervision and Safety:

Parents or guardians are responsible for supervising their child's Internet use. The Brumback Library staff are not able to monitor children's online activity or enforce individual family restrictions. Parents should instruct their child on appropriate content to access and display while using library computers.

Acceptable Use:

Families are encouraged to review the Brumback Library's Internet Usage Policy together. The library's internet access is intended for educational and research purposes only. Misuse may result in suspension of internet privileges.

Privacy and Security:

While the library uses filters and other safeguards to promote online safety, it cannot guarantee complete privacy of any information accessed or shared on the internet.

Content and Behavior:

The internet includes a vast range of content and viewpoints, some of which may be inappropriate or offensive. Parents are encouraged to discuss online safety and establish clear expectations with their child regarding appropriate behavior and content sharing.

Time Limit:

Computer use is limited to 60 minutes with a guest pass and 120 minutes with a library card per day. Extensions may be granted at staff discretion.